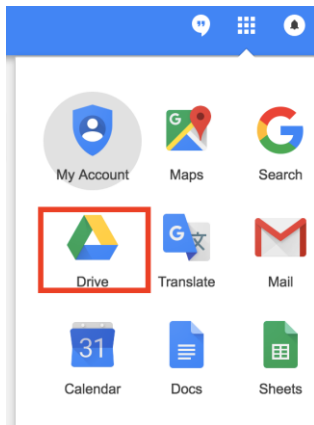
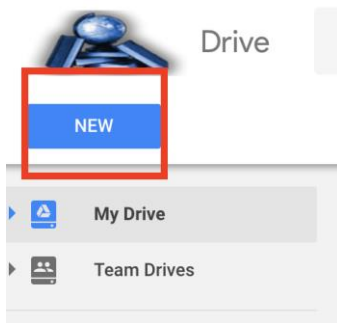


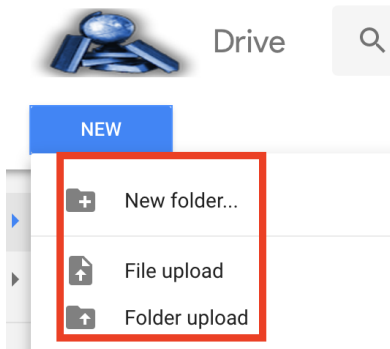
Google Drive



Click on the 3 x 3 icon and select **Drive**



Select **New**



Select the option you wish to perform.

New Folder – Creates a Folder on your Drive for organizing

File Upload – Upload a single file

Folder Upload – Upload a folder and all it's material (Chrome only)