JOHNSTON PUBLIC SCHOOLS
ADMINISTRATION OFFICE
10 MEMORIAL AVENUE
JOHNSTON, RHODE ISLAND 02919-3222

OFFICE OF SPECIAL SERVICES

RELEASE OF RECORDS FORM

STUDENT *(PLEASE PRINT)*: _____ D.O.B.: _____/_____/_____

SCHOOL: _____ GRADE: _____ TEACHER/COUNSELOR: _____

PARENT/GUARDIAN: _____ ADDRESS: _____

TELEPHONE: *(h)*_____ *(w)*_____ *(c)*_____

Authorization for the Johnston Public Schools to:

_____ ***Release to*** or _____ ***Obtain from*** and _____ ***Verbal exchange with***

PERSON/AGENCY: _____

ADDRESS: _____

_____

confidential information regarding the above-named student.

Records to be released/disclosed:*

_____ All records used to determine eligibility for special education and/or related services

_____ Psychological _____ Educational _____ Psychiatric/Clinical Psychological

_____ Social History _____ Speech/Language _____ Medical

_____ IEP _____ Early Child. Dev. Assess. _____ Other: _____

The purpose of release/disclosure is:

_____ to assist in educational planning _____ to assist in transfer to a new school district*

_____ to share evaluation/re-evaluation results _____ to plan for transition

_____ at the request of the parent/guardian _____ other: _____

Please check below:

_____ I have been fully informed and understand the school's request for my consent, as described above. This information will be released/disclosed upon receipt of my written consent.

_____ I understand that my consent is voluntary and may be revoked at any time. However, I understand that revocation is not retroactive (*i.e.,* it does not negate an action that occurred after the consent was given and before the consent was revoked).

_____ I give my permission for the identified records to be released/disclosed to the above-named person/agency.

DATE: _____ **This release is valid from:** _____/_____/_____ **to** _____/_____/_____

_____ _____

SIGNATURE OF PARENT/GUARDIAN SIGNATURE OF WITNESS

_____

SIGNATURE OF STUDENT (18 YEARS OR OLDER)

* *Parent authorization is not required to transfer educational records to another school district.*

Revised: 4/2013